



What are digital skills and why are they so important?



Digital skills are becoming an essential part of life for individuals and organisations. Having digital skills is vital to employability and is linked to learning new things, saving money, being healthy and staying in touch with those close by and the world at large.



What digital skills courses do we offer?

We offer several SQA accredited courses in Digital Skills at levels to suit all learners.

What will I learn on these courses?

You will learn many things on our Digital Skills courses, the following are some examples:



- How to use the internet safely and effectively, for life and work
- How to learn and be productive online and with technology
- How to use email and social media in a professional environment
- Safeguarding yourself and your family in the digital world



How much does a course cost?

Six week courses cost £200 and can be covered by Skills Development Scotland Individual Training Accounts where learners meet the following eligibility criteria:



- Aged 16 or over
- Not in education or involved in any other SDS funded programme
- Unemployed and looking to get back into work
- Employed and earning less than £22,000 per year
- Resident in Scotland

How to apply for an Individual Training Account?



- Go to: www.myworldofwork.co.uk/learn-and-train/sds-individual-training-accounts-ita
- Find the course you are interested on the ITA database
- Complete the online application for funding
- Receive your confirmation
- Contact us to book the specific course and date you would like to attend